

Office of the State Fire Marshal – Fire Prevention Division



References (s): K.A.R. 22-8

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The Kansas Propane Safety and Licensing Act was put into law by the 2004 Legislature. The Act requires those businesses who deal with liquefied petroleum gas to obtain licenses for their particular activity, submit plans for new installations, and maintain records which will be reviewed and approved by the Office of the State Fire Marshal.

There are 8 classes of licenses

Class 1 Dealer: Required for the retail distribution of liquefied petroleum gas

Class 2 Bulk Storage: Required for the bulk storage of liquefied petroleum gas

Class 3 Cylinder Transport: required to operate a cylinder delivery service

Class 4 Cylinder Filling: required to operate a cylinder filling facility

Class 5 RV/Mobile Filling: required to fill recreational vehicles or mobile fuel containers

Class 6 Cylinder Exchange Cabinet: Required to participate in a cylinder exchange program.

Class 7 Self-serve Dispensing: Required to operate a liquefied petroleum gas fueling facility

Class 8 Installation and service: required to install, maintain, or modify a residential or commercial liquefied petroleum gas distribution and utilization system

TO BECOME LICENSED:

A business must submit a written or electronic application to the Office of the State Fire Marshal with the following enclosures for each certification class.

- (1) An application for each desired license;
- (2) proof that the training requirements in K.A.R. 22-8-11 for each desired license have been met;
- (3) proof of continuous general liability insurance coverage of at least \$1,000,000; and
- (4) a onetime, nonrefundable initial application fee of \$25

An annual on-site inspection will be conducted to insure that the facility is in compliance with the applicable codes, regulations, and statutes.

TRAINING

The Office of the State Fire Marshal does not provide the required *Certified Employee Training Program* (CETP) training. It is the marketer's responsibility to locate and obtain the training. CETP is a program offered through the National Propane Gas Association and they have a listing of locations that offer the training.

For certification applications or for more information, call the Office of the State Fire Marshal at (785) 296-3401.

FIRE FACT 035 – PROPANE

Office of the State Fire Marshal – Fire Prevention Division

F.A.Q's

Why is the State of Kansas regulating the propane industry, when they've been operating without it up until this point?

The propane industry requested to be regulated by the state in order to promote safety and standard compliance across the state. Kansas is one of the last states to have regulations in place and we have some of the lowest fees of all the states.

Are out-of-state propane suppliers required to be licensed under the Kansas Propane Safety and Licensing Act?

Yes, if an out-of-state propane company is delivering residential propane or conducting any kind of retail propane operations in the state of Kansas, they are required to be licensed according to the activity being conducted.

Are all HVAC and plumbers required to obtain a Class 8 license if they work on LPG appliances?

Technically yes, however, if through their own trade group they have achieved a master level certification, then they and the company they work for would be exempt from this requirement. This is due to the fact that their master level certification requirements exceed that of which is gained through CETP.

How many gallons would qualify a tank as Bulk Storage Tank?

2,000 gallons or greater is considered bulk storage.

Do I need to fill out a Class 6 license for every cabinet I own?

A license is required for every cabinet but you don't have to fill out multiple applications. Just fill out the first application and then attach a separate sheet of paper or printout of all the additional locations and how many cabinets are at each site.

If I fill only one or two recreational vehicles a year, do I need a Class 5 license?

Yes, the Class 5 license is required of any facility fueling recreational vehicles or mobile fuel containers

Should customers be allowed to fill their own portable propane tank at the convenience store?

No. There currently is no company in Kansas that is licensed to allow customers to fill their own portable propane tanks. This must be conducted by the store operators who are properly trained.

What are the requirements for the facility sign?

The sign must be posted and readily visible upon entrance to the facility. The sign must contain the facility name, address, class 1 license number, and emergency contact information.

Example

